



Teacher of Music (Part Time) Boarding House Parent/s

THE ROLE - TEACHER OF MUSIC

We are looking to appoint an inspirational, enthusiastic and highly skilled teacher of music to lead this department in our wonderful school. The successful candidate will be joining our excellent team in this happy, thriving, non-selective school and they will be someone who has:

- A clear vision for music throughout the school from Reception to Year 8
- A broad experience of musical genres
- The ability to motivate and inspire staff, pupils and parents
- The ability to manage a team of peripatetic music teachers
- Creativity to their core
- A willingness to take an active and central part in the life of our school
- Enthusiasm, a child centred approach and a sense of humour

RESPONSIBILITIES

Responsible to: The Deputy Head Academic and then the Headmaster

Our Teacher of Music will:

- Inspire children, teachers and parents with a love of Music
- Be responsible for planning and delivering the Music curriculum
- Be responsible to the Deputy Head (Academic) for producing appropriate planning and liaise closely with him and with other Heads of Department regarding curriculum issues and cross-curricular links.
- Champion Music within the school
- Manage Peripatetic music staff and be involved in recruitment of these staff
- Organize the Peripatetic Music staff timetables, maintain records of pupil performance

RESPONSIBILITIES_{CONT}

- Plan, prepare and organize concerts and all music events within the school, including performing the role as Musical Director for productions and Nativity performances
- Monitor the teaching of pupils with Special Needs & Gifted & Talented Needs and liaise with SENCo and G & T leader, where appropriate
- Ensure full use of digital resources to enrich the Music curriculum
- Have knowledge of and prepare pupils for scholarships with other relevant music teachers
- Take responsibility for ordering and managing the Music department budget for resources and educational supplies for the teaching of Music and maintain an up to date inventory
- Enrich the Music curriculum through a range of extracurricular activities, for example inviting musicians into school, arranging workshops, organizing trips to concerts and organizing/supporting musical productions
- Encourage a love for singing
- Responsible for overseeing all Music ensembles, including choirs and a variety of bands and the orchestra
- Foster links with other local schools' Music departments
- Enter pupils into competitions and festivals, as appropriate
- Be responsible for implementing and reviewing the Music Handbook
- Ensure that the Music classroom is bright, lively and stimulating.
- Fulfil other reasonable duties as directed by the Headmaster
- Be aware of FSM policies, actively support these policies and be willing to contribute to working parties as appropriate
- Set high standards whilst ensuring sufficient differentiation in work set so that pupils needs are met and maintaining children's assessment profiles.
- Be responsible for the academic and pastoral welfare of each child in your class and acting as first point of contact for their parents
- Attend parent/teacher meetings and INSET days, in addition to other functions which are deemed to be sufficiently important to require staff presence
- Where possible, enhance and contribute to the Peripatetic team
- The successful applicant may also provide two evening activities between 17:00 and 18:00 to meet the needs of those children with particular talent/enthusiasm in Music
- These are normally in place for the parents to choose at the beginning of the holiday prior to the next term.
- There is also a possibility of offering some Saturday Activity sessions between 9:00 and 12:30.



PERSONAL ATTRIBUTES

- Good honours degree in Music or a related discipline, or extensive experience in delivering an effective art curricular programme in a school context
- Qualified to degree level with QTS or recognised equivalent.
- Excellent organisational/administrative IT skills
- Ability to interact with various groups, including parents, the wider community, local partnerships and other schools
- To have a tangible passion for Music
- To be a team player in the FSM community and possess a sense of humour
- To be an advocate and champion of all children
- To enjoy a challenge and be an “out of the box and creative thinker”
- To be a reflective and thoughtful practitioner



THE ROLE - BOARDING HOUSE PARENT/S

We are looking to appoint a dynamic, forward-thinking and outward-looking leader of our boarding community.

The successful candidate will be a warm and child centred individual and will be joining our excellent team in this happy, thriving, non-selective school. A partnership role would be considered for the right candidate/s. The post requires the successful candidate to live on site and comes with a lovely two/three bedroomed apartment at the top of the school

We are looking for someone who has:

- An understanding of strategic leadership and development of boarding which supports the philosophy, aims and policies of FSM
- The ability to ensure that parents and guardians are well informed about the School's boarding policies and all aspects of the care and welfare of boarding pupils
- The responsibility for the admission and selection of boarders to the School in liaison with the Admissions Manager
- The ability to deploy, train and develop all boarding staff to make the most effective use of their skills, expertise and experience and to ensure that all boarding staff have a clear understanding of their roles, duties and responsibilities
- To understand the nature of boarding in independent education and the requirements of meeting the needs of all boarders

RESPONSIBILITIES

Responsible to: The Headmaster

Our Boarding Houseparent will:

- Be responsible for all the children within the Boarding House (flexi, weekly and full time)
- Establish, communicate and maintain a routine for the boarding house
- Ensure the School's compliance with the regulatory requirements of the National Minimum Boarding Standards and to liaise with the Deputy Head Academic in preparation and running of the boarding inspection
- Be familiar with, and develop further, a working knowledge of relevant legislation including KCSIE, the Children Act, Child Protection Act, Human Rights Act, Health & Safety at Work Act and the legal rights of children
- Be a visible and active presence in the boarding community and house in order to develop a relationship with all boarders



RESPONSIBILITIES_{CONT}

- Keep the Headmaster and other appropriate staff, informed of pastoral issues relating to any pupil in the boarding community and manage these in conjunction with the other members of the SLT
- Ensure that medical matters are dealt with appropriately in line with the Medical and Health and Safety policies of FSM
- Ensure that all appropriate registration/attendance/absence records are kept for all boarders including signing in and out of the Houses and recording the whereabouts of boarders during weekends
- Organize and participate in the programme of activities at weekends which play a key role in ensuring the most amazing boarding experience
- Be responsible for the annual review and update of the Boarding Handbook for pupils and parents
- Carry out fire practices in boarding time in accordance with the School's policies and maintain a record of fire practices
- Carry out risk assessments in order to ensure that all matters related to the safety, welfare and security of boarders are fully met
- Liaise with the Director of Finance and Operations in maintaining and adding to the fabric of the Boarding House
- Ensure that boarders' views are secured on a regular basis through questionnaires and Boarders' meetings

PERSONAL ATTRIBUTES

- A willingness to work hard and dedicate your time to the children within the Boarding House
- Excellent communication and organisational/administrative IT skills
- Ability to interact with various groups, including parents, international agents, the wider community and other schools
- To have a tangible passion for Pastoral Care and Boarding
- To be a team player in the FSM community and possess a sense of humour
- To be an advocate and champion of all children
- To enjoy a challenge and be an "out of the box and creative thinker"
- To be a reflective and thoughtful individual
- To have some experience of working in in a boarding school
- To be calm under pressure
- To be a warm and friendly individual, capable of inspiring confidence in colleagues, pupils, existing parents and future prospective parents
- Be aware of the nature of the School and prepared to commit to its all-round ethos

APPLICATION PROCESS

For more information and an application form, please visit:
www.fsmschool.com > Vacancies

The closing date for both applications is 09:00 on **Friday 16th April 2021** and those who will be invited for interview will be contacted that afternoon.

Interviews will take place in person on **Monday 19th April 2021**

Please submit your application form, with a covering letter to the new Headmaster, from September 2021, Mike Stanley, stating the reasons for your application and the qualities you would bring to the role.

Please do not submit a Curriculum Vitae.

Applications should be sent by email to mjhsstanley@gmail.com

ADDITIONAL INFORMATION

- Role to commence from September 2021
- The salary will be commensurate with qualifications and experience
- The precise role of the new Teacher of Music will be tailor made to suit the skills, strengths and interests of the successful applicant

